



Board of Directors Meeting Minutes  
Held on January 25, 2017  
9:00 a.m. to 10:30 a.m.  
SAWDC Suite 20

**Present:**

Lee Lawson, Chairman  
Jennifer Ogle, Vice Chairman  
Jill Stork, Treasurer  
Sandra Koblas, Past Chairman  
David Hannan, Legal Counsel  
David Dexter  
Ray Marsh  
Janice Rehm  
Frank Jelercic (by phone)  
Lesleigh Smith (by phone)  
Bob Higgins, Honorary  
Sam Covert, Honorary

**Absent:**

Cleve Poole, Secretary  
Ketrenia Crenshaw  
Bill Hafner  
Ronnie Hall  
Randy Rogers

**Guests and Staff:**

Lee Hammett, AIDT  
David Dutton, Graham Brown & Dutton, CPA  
Steve Quimby, Quimby Consulting, Inc.  
Laura Chandler, SAWDC  
Sherry Wade, SAWDC

**I. Welcome**

The meeting was called to order by Chairman Lee Lawson.

## **II. Approval of the Minutes**

A motion was made by Jennifer Ogle to approve the November 2016 Board of Directors meeting minutes. A second was made by David Hannan. Motion passed.

## **III. Treasurer's Report**

Jill Stork, presented the Treasurer's report including the financial and variance reports for November and December 2016. A motion was made by Sandra Koblas to approve the November and December 2016 financial reports. A second was made by Mr. Hannan. Motion passed. David Dutton, with Graham Brown & Dutton, CPA, presented the 990 tax return and financial statements for fiscal year 2016.

## **IV. Resolution**

Mr. Hannan introduced the following resolution with attachments provided in advance and referenced by Laura Chandler:

*I, the undersigned, being the Secretary of Southwest Alabama Workforce Development Council Region 9, Inc. (the "Corporation"), do hereby certify that the following resolution was duly adopted by the Board of Directors of the Corporation at its meeting held on January 25, 2017, and that such resolution continues in full force and effect as of this date and has not been amended or modified since the date of such meeting:*

**RESOLVED** by the Board of Directors of the Corporation as follows:

1. That the Board of Directors does hereby approve the Corporation's tax return for the fiscal year ending September 30, 2016, as attached hereto.
2. That the Board of Directors does hereby approve the Corporation's financial statement for fiscal year ending September 30, 2016, as attached hereto.
3. That each legal act of any Board Member(s), Officer(s), or employee(s) of the Corporation, that was taken prior to the adoption of this resolution and without formal corporate resolution authorizing such action, is hereby ratified, confirmed, approved, and adopted, provided that such act was in furtherance of the Corporation's business.

A motion was made by Ms. Stork to approve the resolution. A second was made by Ray Marsh. Motion passed.

## **V. SAWDC / Southwest AlabamaWorks Brand Discussion**

Mr. Lawson led a discussion regarding SAWDC's existing brand and how best to affiliate with the state level rebranding of the Regional Workforce Councils as a part of AlabamaWorks. It was

agreed that SAWDC should retain its current brand and develop a co-branding strategy with Southwest AlabamaWorks. Mr. Lawson requested that Ms. Chandler draft a letter to Ed Castile, outlining the board's position.

**VI. Sustainability Plan Draft Review**

Ms. Chandler, along with Bob Higgins and Ms. Koblas, provided an update from the planning committee on the draft sustainability plan. The final plan is due to the National Fund by February 28<sup>th</sup>.

**VII. Rural County Study Final Presentation**

Steve Quimby, a consultant with Jobs for the Future, made the final presentation of the Delta Regional Authority-funded rural county study, *Today's Realities - Tomorrow's Workforce: Addressing Region 7's Rural Workforce Mismatch* to the SAWDC Board of Directors.

The meeting was adjourned by unanimous consent.